



## NATIONAL INVESTMENT TRUST LIMITED

**TENDER NO. ADMN / 02 / 15**

**DTD: JUNE 1, 2015**

### **INVITATION TO BID**

National Investment Trust Limited an Asset Management Company managing mutual funds in Pakistan invites sealed bids from Manufacturers / Authorized Distributors / Suppliers having registration with Income Tax and Sales Tax Departments for Twenty four (24) Liquid/ GEL Batteries of 200, 225 and 245 Ampere including trade-in option of old / dead batteries. NIT will order supply of twenty four (24) Liquid or GEL Batteries of 200 Ampere or 225 Ampere or 245 Ampere.

Bidding Documents, which are containing detailed terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bid, evaluation criteria, clarification / rejection of bids, performance guarantee etc. are available for the interested bidders at National Investment Trust Limited, 6<sup>th</sup> Floor, National Bank of Pakistan Building, I.I. Chundrigar Road, Karachi. Bidding documents can also be downloaded from [www.nit.com.pk](http://www.nit.com.pk) free of cost.

The bids, prepared in accordance with the instructions in the bidding documents, must reach at National Investment Trust Limited, 6<sup>th</sup> Floor, NBP Building, I.I. Chundrigar Road, Karachi on or before June 18, 2015 upto 11:30 a.m. Bids will be opened the same day at 12:00 a.m. This advertisement is also available on NIT website at [www.PPRA.com.pk](http://www.PPRA.com.pk)

Thanking you,

Yours faithfully

**(S. IQBAL AHMED)**  
**Head of Administration**

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Head office, NBP Building, 6<sup>th</sup> Floor, I. I. Chundrigar Road, Karachi  
Ph:021-32412056-59 UAN:111-648-648 Fax:021-32422719, 32417827  
Email:info@nit.

- i) Incomplete / Conditional Quotations will not be entertained. Cutting / Overwriting is not acceptable.
- ii) Bidders will be required to submit detail information / specifications / quality of batteries (liquid / GEL) alongwith warranty period against supports from Manufacturers.
- iii) Bidders will also submit duration of backup power use of 4 batteries (of both GEL / Liquid Batteries separately) attached with 6KVA UPS for 05 tube lights/ fans, 2 computers and one attendance device.
- xi) Bidders will also submit information on placement condition of batteries with limit of temperature and long life of batteries particularly for GEL Batteries.
- xii) Bidders will submit declaration that they are not blacklisted by Government / Semi Government Organizations for any deviation from procedure / supply of defected goods.

#### **4. QUALIFICATION OF BID**

- i) Bidders will submit copies of tax registration.
- ii) Vendors blacklisted by Government / Semi Government Organizations are not eligible to participate in tender process. Bidders not blacklisted will submit Declaration on Blacklisting by Government / Semi-Government Organizations to meet the requirement of eligibility on our Format (**Attachment # 2**).
- iii) Bidders will submit Bid for supply of 24 batteries all inclusive (taxes / all fees / all charges etc) on Bill of Quantity (BOQ) on our Format Attachment # 3-A for GEL Batteries and Attachment # 3-B for Liquid Batteries. Bidders are required to submit offer for purchase of dead / old batteries at lower portion of Attachments 3-A and 3-B.
- iv) Bidders will submit pay order / draft of earnest money @ 3% of total bid value (refundable) for supply of Twenty four (24) Batteries.
- v) Bidders will also submit information / supports as required against points No.(ix), (x) and (xi) under the heading “**TERMS & CONDITIONS**” on format Attachment # 4A for GEL Batteries and Attachment 4B for Liquid Batteries

**5. EVALUATION OF BID**

- i) Information / Supports to be provided against points No.(ix), (x) and (xi) under “Terms and Conditions” will be compared for selection of batteries.
- ii) Market general feedback will also be obtained to ascertain performance of batteries.
- iii) Financial bids submitted for supply of 24 batteries (GEL / Liquid) will be compared.
- iv) The lowest evaluated bid will be accepted. The lowest evaluated bid does not refer to the lowest financial but the best bid in the interest of the institution. Accordingly purchase order will be issued for supply of 24 GEL or Liquid Batteries of 200 Ampere or 225 Ampere or 245 Ampere.
- v) Result of evaluation of bid will be communicated to all participating vendors.

**(S. IQBAL AHMED)**  
**Head of Administration**



**NATIONAL INVESTMENT TRUST LIMITED**

**Attachment # 1 : Covering Letter for Proposal Submission (on Bidder letter head)**

Date : \_\_\_\_\_

The Head of Administration  
National Investment Trust Limited  
NBP Building, 6<sup>th</sup> Floor  
I. I. Chundrigar Road  
**Karachi**

**SUB : TENDER FOR SUPPLY OF TWENTY FOUR (24) BATTERIES FOR UPS**

Sir,

Having read / understood terms and conditions, qualification criteria, evaluation of bid criteria of Tender Documents Ref: # **ADMN / 01 / 15 dated \_\_\_\_\_, 2015**, , we submit Tender for supply of Twenty Four (24) Liquid or GEL Batteries under trade-in option of old / dead batteries in sealed envelope duly marked “**Tender for Liquid / GEL Batteries**”.

NIT reserves the right to cancel tender at any stage of the tender process. Reasons thereof may be given against written request. NIT will not be liable for any loss or damage to any party acting in reliance thereon. Necessary information is given below:-

Supplier Status : \_\_\_\_\_  
Manufacturer / Distributor / Supplier

Name of Contact Person : \_\_\_\_\_

Office Phone / Mobile # : \_\_\_\_\_

Office Fax # : \_\_\_\_\_

E-mail Address : \_\_\_\_\_

We remain,

Yours sincerely

(Name and Signature of Authorized Signatory)

Encl : (detail )

\_\_\_\_\_  
Name and Signature of authorized Official of Bidder  
With official stamp



**NATIONAL INVESTMENT TRUST LIMITED**

**Attachment # 2 : Declaration on Blacklisting (on Bidder letter head)**

**DECLARATION**

We hereby declare that we were not ever blacklisted by Government / Semi Government Organization for any deviation of procedure / rules and quality of goods supplied to the organizations contesting in bid processes.

For ( Bidder Name )

\_\_\_\_\_

Name and Signature of authorized Official of Bidder  
With official stamp



**NATIONAL INVESTMENT TRUST LIMITED**

**Attachment # 3 - A: SUBMISSION OF TENDR (Financial Bid on Bidder letter head)  
FOR SUPPLY OF TWENTY FOUR (24) GEL BATTERIES FOR UPS**

SR. #	PRODUCT – MAKE / BRAND	QNTY	RATE PER UNIT	GST PER UNIT	BID FOR 24 GEL BATTERIES INCL. TAXES	TRANS - PORTATION	ANY OTHER CHARGES	TOTAL BID INCL. TAX
			(RS.)	(RS.)	(RS.)	(RS.)	(RS.)	(RS.)
1	GEL BATTERIES 200 AMPERE 12 VOLT	24						
2	GEL BATTERIES 225 AMPERE 12 VOLT	24						
3	GEL BATTERIES 245 AMPERE 12 VOLT	24						

**OFFER FOR PURCHASE OF DEAD BATTERIES**

- i) Offer for Dead GEL Batteries @ Rs. \_\_\_\_\_/- per unit (Rupees \_\_\_\_\_ only).
- ii) Offer for Dead Liquid Batteries @ Rs. \_\_\_\_\_/- per unit (Rupees \_\_\_\_\_ only).

For ( Bidder Name )

\_\_\_\_\_  
Name and Signature of authorized Official of Bidder  
With official stamp

**Attachment # 3 - B: SUBMISSION OF TENDR (Financial Bid on Bidder letter head)  
FOR SUPPLY OF TWENTY FOUR (24) LIQUID BATTERIES FOR UPS**

SR. #	PRODUCT – MAKE / BRAND	QNTY	RATE PER UNIT	GST PER UNIT	BID FOR 24 LIQUID BATTERIES INCL. TAX	TRANSPORTATION	ANY OTHER CHARGES	TOTAL BID INCL. TAX
			(RS.)	(RS.)	(RS.)	(RS.)	(RS.)	(RS.)
1	LIQUID BATTERIES 200 AMPERE 12 VOLT	24						
2	LIQUID BATTERIES 225 AMPERE 12 VOLT	24						
3	LIQUID BATTERIES 245 AMPERE 12 VOLT	24						

**OFFER FOR PURCHASE OF DEAD BATTERIES**

i) Offer for Dead GEL Batteries @ Rs. \_\_\_\_\_/- per unit (Rupees \_\_\_\_\_ only).

ii) Offer for Dead Liquid Batteries @ Rs. \_\_\_\_\_/- per unit (Rupees \_\_\_\_\_ only).

For ( Bidder Name )

\_\_\_\_\_  
Name and Signature of authorized Official of Bidder  
With official stamp



**NATIONAL INVESTMENT TRUST LIMITED**

**Attachment # 4-A: SUBMISSION OF INFORMATION / SUPPORTS FOR GEL BATTERIES**

- i) Information / Quality of offered GEL Batteries alongwith warranty period against supports / evidences from manufacturers.

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- ii) Capacity Assessment of back-up power use (duration in hours) of 04 GEL Batteries to be attached with 6KVA UPS for 5 tube lights / fans, 2 computers and one attendance device.

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- iii) Merits and demerits of use of GEL Batteries with maintenance requirements including its placement with limit of temperature.

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**NATIONAL INVESTMENT TRUST LIMITED**

**Attachment # 4-B: SUBMISSION OF INFORMATION / SUPPORTS FOR LIQUID BATTERIES**

- i) Information / Quality of offered Liquid Batteries alongwith warranty period against supports / evidences from manufacturers.

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- ii) Capacity Assessment of back-up power use (duration in hours) of 04 Liquid Batteries to be attached with 6KVA UPS for 5 tube lights / fans, 2 computers and one attendance device.

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- iii) Merits and demerits of use of Liquid Batteries with maintenance requirements including its placement with limit of temperature.

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