

Date: _____

The Branch Manager,

NIT/Bank _____ Branch,

Subject: **To Reactivate the Dormant Account**

Title of Account: _____

Account No (s). _____

I/We, am/are maintaining above account in your branch and currently stands under the status of dormant, due to that I/We, am/are facing the problem in operation of account.

Reason of Reactivation: (Sale/Redemption/Switching/Transfer/Change of Option/Other _____)

Therefore, kindly reactivate the above mentioned account for smooth operation of my account.

Thanking you,

Sincerely yours,